

Regular Meeting of the Port Orford Public Library District Board

December 17th, 2025

Called to order at 3:56 pm

Present: Ken Fliszar, Nathan Radcliffe, Evan Kramer, Phyllis Johns, Vicki Young, Denise Willms (Director), Cecil Ashdown (Bookkeeper)

Excused: N/A

Visitors: None

Ken called the meeting to order and welcomed everyone.

The minutes of October 15th, 2024, were discussed. The November meeting was canceled. Nathan moved to accept the minutes as amended, and Phyllis seconded the motion. The motion passed.

Financials: October and November were discussed. PERS communications were discussed. The budget is on target and taxes have been coming in. Nathan asked about the electricity bill. Denise explained the fluctuation of the electric bill in the summer and winter. Nathan moved to accept the financial statements and bills paid, and Phyllis seconded the motion. Motion passed.

Directors Report: Issues with aggressive patrons were discussed. Denise reported on a patron who was caught smoking illicit substances in the men's bathroom. The patron was given a permanent trespass from Library District property. A second transient patron became extremely aggressive and made threats to staff. Both instances were reported to local police who made contact with the parties and trespassed them from the library. The public computer area remodeling and plans were discussed. Holiday closure dates were discussed.

Policy discussion: Collection development and Materials reconsideration policy was discussed. The Board agreed to leave the policy as written.

Phyllis provided an update on the Friends and Foundation.

The meeting adjourned at 4:47 pm

The next meeting is January 22nd @ 4 pm

Respectfully submitted

Denise Willms