

Port Orford Public Library  
Budget meeting  
4/16/2024

Present: Ken Fliszar, Phyllis Johns, Nathan Radcliffe, Vicki Young, Evan Kramer, Denise Willms (Director), Cecil Ashdown (Bookkeeper)

Budget committee members: Debbie Lee, Korin Hockett, Sally Johnston, Mary Scaffo, Carren Copeland

Visitors: Mari Lochhaas

Ken welcomed everyone and asked for nominations for Chair. Mary Scaffo agreed to chair the meeting. Denise Willms acted as secretary.

Mary opened the meeting and passed it over to Cecil Ashdown and Denise Willms. Denise read the District statement and asked if there were any questions. Sally voiced concerns about system costs, and wages and their sustainability, Carren asked about employer costs, book budgets and the line item for trash. Evan asked about line 43 the unappropriated ending fund balance. Cecil explained what that was and how it was used. Evan asked about the custodial position. Insurance rates were discussed.

Denise went over the budget line by line and provided answers to the committee. Sally asked about doing a survey of the library. Denise spoke about strategic plans and the availability of getting help with it from the State Library. Electric bill was discussed.

The LB-11 future major budget was discussed.

Nathan motioned to accept the budget as presented and the property taxes it contains, Evan seconded the motion. Mary called for the vote. The motion passed with all members voting aye.

Nathan motioned to adjourn, Sally seconded the motion. Motion passed.

Meeting adjourned at 4:23

Port Orford Public Library  
Budget Hearing and Board Meeting Minutes  
4/16/24

Meeting called to order at 4:30 pm  
Ken welcomed everyone

Present: Phyllis Johns, Evan Kramer, Ken Fliszar, Vicki Young, Nathan Radcliffe,  
Denise Willms (Director), Cecil Ashdown (Bookkeeper)  
Visitors: Korinn Hockett

### **Ken opened the Budget Hearing**

Ken asked if there was any discussion in regards to the budget approved by the Committee. Hearing none Ken called for the motion. Nathan made a motion to accept resolution 2024-01 adopting the budget, making appropriations, imposing the tax and categorizing the tax, Evan seconded the motion. Ken called for the vote. The motion passed with all members voting aye.

### **Budget hearing adjourned at 4:34pm**

Regular Meeting of the Port Orford Public Library District Board  
Called to order at 4:35pm

The minutes of March 19th, 2024 were discussed. Nathan moved to accept the minutes as presented, Vicki seconded, motion passed.

Cecil went over the Financial reports for February and March. The check register for the March financials was corrected. Discussion. Nathan moved to accept the corrected February financials and the March financials as presented Phyllis seconded the motion, motion passed.

Denise gave the Director's report. The study room project was discussed. Denise provided the dates that she would be gone for the OLA conference. Statistics were discussed. Shelf build and paving project discussed. Denise spoke about several grants that the library will be applying for.

Denise provided a comparison of the libraries in Curry County. Future staffing and open hours was discussed.

Phyllis provided an update on the Foundation and Friends group.

Meeting adjourned at 4:56 pm  
Next meeting is May 21st @ 4 pm